



## **Middlesex Club Board Minutes – December 15, 2021**

*7:30-9:01 pm EST in person at the MSX Club and via Zoom Call*

### Directors Attending (13)

1. Sean McCarthy
2. Lisa Cruikshank
3. Jason Perez
4. Ruby Huang
5. Joan Carlo
6. Brian O'Hagan
7. Sallie Schmidt
8. Thomas Benevento
9. Lindsay Warnke
10. Bea Repking
11. Kim O'Brien
12. Rob Steeves
13. Katie Briggs

### Directors Not Attending (1)

1. Courtney Darby

### Non-Board Officers Attending (0)

### Non-Board Officers Not Attending (4)

1. Aquatics-Jodie Scozzafava
2. Tennis-Shannon Fitzgerald
3. Social-Rachel Constas
4. Social Tracy McKeone

General Counsel ("GC"): Mike Murray not in attendance

Management: Tad Keating in attendance

**Minutes:** Vice President motioned for the club to ratify November 16, 2021 Board Meeting minutes. The motions were seconded by the House and Grounds Chair and unanimously approved. The minutes were ratified.

### **President's Notes**

- Tonight is the last scheduled meeting for the 2021 MSX board
- Appreciate 2021 MSX board's work throughout successful season
- Thanked the 2021 MSX board members rolling off-Courtney Darby, Kim O'Brien, Rob Steeves, Katie Briggs
- Great attendance and event at the MSX holiday party

### **Treasurer's Report:**

- Reviewed P&L and Balance Sheet reports
- No accounts receivable issues to report. Nothing aged and large of concern.



- Bank balance remains in good shape even taking into account the pending expenses relating to the tennis court repairs.
- Income year on year is down on the back of an early payment of our insurance.
- talking to Fairfield County bank about some potential cash management / credit facilities / loan rates

#### **Manager's Report:**

- Spoke with the electrician – fixtures will be in by Monday
- Firepit and keg working well

#### **General Counsel:**

- N/A

#### **Committee Reports:**

##### House and Grounds

- Paddle chairs told us about the fire pit and purchase of sectional
- Display case was donated by the Nyaradys for Kyle's paddles and accessories
- Compiling list of repairs/updates for next years' House and Grounds budget
- Discussed members' comments – requests include picnic tables and cabinets
- Will meet with Treasurer regarding financial review

##### Communications/IT

- Thomas Benevento will assume responsibilities for the remainder of the year
- Requested all Communications/IT questions be directed to Thomas
- For board members rolling off/on, will need to migrate email addresses

##### Membership

- Current Waitlist : 82, In 30 Day Wait Period: 1, total: 83
- Legacy issue to be discussed at annual member meeting, addressed in by-laws and included in application process

##### Tennis

- The survey results once again confirmed that the tennis community is extremely happy with the 2021 Tennis Program
- The court reconstruction is still underway and Oval has estimated that it will take another 3 weeks to complete the court repairs
- Both Tennis Chairs will be rolling off the Board for next year but are available to our replacements on an ad-hoc basis if they need any assistance or guidance



## Aquatics

- Re-sent aquatics survey as the response rate was low
- Marj's contract is closed to being complete

## Social

- We had 170 people RSVP for the event on 12/11
- 12/18 cookie decorating party for kids is the last event in 2021. Event was sold out within 30 minutes. We have 104 children who RSVP'd.
- Ideas for 2022 forthcoming

## Paddle

- Wee Burn and Woodway borrowed our courts for their member/guest tournaments.
- Men's Member/Guest tournament was successful. We employed 4 off site managers (Pros) which worked out well
- MSX Ladies member/guest this Saturday
- FCPTL MSX Captains meeting scheduled for Dec 22nd to discuss next session
- For next session FCPTL, we will consolidate Men's D7A & B into one team, due to lack of commitment
- Thursday Night Scrambles continue with strong turnout, using 2 time slots
- Calendar for new year being finalized with clinics for adults, juniors, socials, tournaments etc.
- Replacement bulbs for 2 lights (Court 4 and 2) have been shipped and should be installed shortly
- 1st Friday Ugly Sweater event was a blast but not very well attended.
- Paddle and Poker night was a huge success, there is a strong desire from membership to have more poker nights, looking at Jan 8th for a poker invitational
- The new propane fire pit is being used quite a bit, lots of positive feedback from membership
- A 12-person outdoor L shaped couch will be delivered in the next few weeks for the deck (we were able to secure a 20% discount on the cost)
- 9 clubhouse rentals so far this year. Rental fee structure > \$200 for clubhouse; \$300 for clubhouse and 3 courts

## Safety

- In light of the COVID numbers in our town, the Safety Committee met to discuss if there should be any changes to our current policies. It was determined that the policies in place, and contact tracing protocols are sufficient. The policies do have contingencies for Vaccinated members that are contact traced that are in line with current guidelines.
- We also discussed the upcoming and recent Social events. It was determined that because the Holiday Cocktail party was not at MSX, we deferred to the DCA policy – which was very much aligned with our current policy.



- The one recommendation that we did make was that masks must be worn by all participants of the Children’s Cookie Decorating party this Saturday at MSX. Given that the population of attendees could largely be unvaccinated individuals or those in the process of getting their vaccines, we felt it was prudent to make this recommendation. This policy aligns with Darien Public Schools, which we used as a “like comparison” as kids will be in an enclosed space for an extended period of time and in close proximity.

#### Camp

- Sarah and Jess’ contracts are currently being reviewed

#### Vice President / Strategic Planning

- Two sub-committees will be formed.
  - Brian O’Hagan will chair the paddle committee
  - Amy Rand will chair / co-chair the Clubhouse committee
- Main strategic committee will be involved in supporting both subcommittees
- Next meeting likely to be held early in the new year

#### **General Information:**

##### **Unfinished Business**

- Nominating committee has made recommendations for the 2022 board slate. They will be added to the slate and presented for members’ vote during the annual meeting
  - 2 members with 1 year term
  - 1 member with 2 year term
  - 5 members with 3 year term
- During the special meeting, President committed to forming a Director of Racquets committee to explore this topic and make a recommendation to the 2022 MSX board. The Director of Racquets committee will be chaired by Todd Morgan. Other volunteers who responded to the request for volunteers and will be on the committee are Joe Notaro and Steve Apy. They will plan to recruit additional members.
- Safety Committee Chair motioned to enter Executive Committee (“EC”) session. The motion was seconded by the Tennis Co-Chair and unanimously approved by directors present at the time.
- Entered Executive Session at approximately 8:25pm. Minutes were not taken during this Executive Session
- Tennis Co-Chair motioned to come out of EC session. The motion was seconded by the Paddle Co-Chair and unanimously approved by directors present at the time.
- EC Session ended approximately 8:34pm

##### **New Business**

- IT demos occurred. Good reviews on functionality and front-end. Have not validated back-end and need to complete due diligence there
- Safety Committee Chair motioned to earmark \$17K for IT provider’s one year contract in the 2022 budget, subject to completing due diligence on back-end (e.g. database) and further analysis. The motion was seconded by Paddle Co-Chair and unanimously approved by directors present at the time.



- Aquatics Chair (Kim O'Brien) resigned as of January 11, 2022. Betsy Hendrickson will join as a Non-Board Officer/3<sup>rd</sup> Aquatics Chair
- Annual meeting and proxy vote notices to go out this week

Treasurer motioned to adjourn board meeting. The motion was seconded by House and Tennis Co-Chair and unanimously approved by directors present.

The board meeting adjourned at 9:01pm EST

**The annual membership meeting is scheduled for Wednesday, January 12<sup>th</sup> at 7:00pm. The board meeting will commence after the annual meeting concludes. Proposed dates for board meetings for the remainder of the year will be offered to new board.**