



Middlesex Club Board Minutes – October 6, 2021

7:34-9:36 pm EST in person at the MSX Club and via Zoom Call

Directors Attending (12)

1. Sean McCarthy
2. Lisa Cruikshank
3. Jason Perez
4. Gerrit Veeder
5. Joan Carlo
6. Brian O’Hagan
7. Sallie Schmidt
8. Thomas Benevento
9. Lindsay Warnke
10. Courtney Darby
11. Bea Repking
12. Kim O’Brien

Directors Not Attending (3)

1. Ruby Huang
2. Rob Steeves
3. Katie Briggs

Non-Board Officers Attending (1)

1. Aquatics-Jodie Scozzafava

Non-Board Officers Not Attending (2)

2. Tennis-Shannon Fitzgerald
3. Camp-Rachel Constas

General Counsel (“GC”): Mike Murray not in attendance

Management: Tad Keating in attendance

Minutes: Safety Chair motioned for the club to ratify September 14, 2021 Meeting minutes. The motion was seconded by the men’s Tennis Chair and unanimously approved. The minutes were ratified.

President’s Notes

- Provided current status of Club activity; paddle in full swing.
- Asked insurance agent to do an assessment of facilities; will also conduct a risk assessment.
- Engaging a second insurance agent to do an analysis of our current coverage.

Treasurer’s Report:

- Met with accountants for year-end information and review of dues increases.



- Planning for fee increase (dues/facilities) effective January 1, 2022.
 - Note: Dues cover salaries; facilities covers repairs/maintenance.
 - Fee increase would apply to all levels of membership (Regular & Senior)
- Net income was approximately \$200K for the year
- New credit card will be obtained for social
- Treasurer will work with Social Chair to keep budget in line

Manager's Report:

- Parking lot lights fixed
- Streetcleaner was onsite to clean parking lot
- Paddle snowboards will be stained once mold/mildew has been removed
- Debris from paddle area/stairs have been removed

General Counsel:

- N/A

Committee Reports:

House and Grounds

- Repairs/Maintenance/Wish List:
 - Met with Elo Comfort on water issues at MSX
 - Kyle asked for a display case for Clubhouse; under investigation

Communications/IT

- Nothing to add beyond update sent.

Membership

- Current Waitlist : 74, In 30 Day Wait Period: 7, total: 81
- Email will be sent to membership to inform members that a family can now "second" an applicant four times per calendar year.
- This would bring the number in-line with the maximum number of times a family can sponsor (4).

Tennis

- Estimates are being received from multiple companies to repair/replace storm damage in tennis area.
- Tennis chairs & a few others will meet to compare quotes in terms of proposed work.
- A season end survey will be sent shortly.

Aquatics

- Survey went out today
- Marj's contract is being worked on



- Aquatics can leverage off of social card next season

Camp

- Sent out Camp survey monkey twice - 21 total responses
- Will review and discuss director and assistant director bonuses

Paddle

- Reminder to attend Lob for a Cure on 10/30 from 6-9pm; request for Board to attend
- Question was posed based on membership feedback about men's clinics moving to Saturday afternoons (were previously held Saturday mornings)
 - Change was made in order to allow all men to participate in clinics. Currently, many men (D1, D2, D3) have matches Saturday mornings which does not allow them to participate in clinics.
- Kyle has many assistant pros; this is a building season
- On Tuesday evenings, a women's group will play league matches; only 2 courts will be used each week.
- President mentioned men & women will have fair & equitable primetime court time; primetime is considered Monday through Thursday 5:30-10pm
- Guest policy reviewed as it relates to paddle

Safety

- Nothing to add beyond update sent.
- Looking into Safe Sport Training
- Safety Committee will reconvene in the coming weeks to discuss next steps for background checks for all employees and Safe Sport Training
 - Goal is to have this in place for the 2022 Season
- All Safety Committee members have confirmed that they would like to continue to volunteer their time for the 2022 season
 - Lisa Cruikshank
 - Andrew Reardon
 - Erin Kelleher
 - Kathleen Burke
- Continue to monitor the changing COVID situation, but numbers are trending in the right direction
- Mask recommendation flyers have been put up in the Clubhouse in advance of upcoming events

Strategic Planning

- Meeting with larger group to be scheduled.
- Storm Update
 - Met with insurance rep on 9/24 to do walkthrough at MSX of storm damage
 - In depth review of pics submitted from day after storm



- Insurance agent said a secondary adjustor may come to assess the hardscape surfaces; original adjustor & I are hoping they will complete the assessment based on the initial site visit and pics we submitted
- Agent said it will be 3-4 weeks before his report is submitted
- In process: QUOTES FROM OUTSIDE VENDORS RELATED TO STORM DAMAGE REPAIRS/REPLACEMENTS ONCE THEY ARE RECEIVED (PADDLE, TENNIS).
 - Tennis rep was out and said it would take a few weeks before an estimate could be provided; this has been communicated to insurance. (In progress)
 - Paddle heater quote already submitted to insurance
- *Need each area to provide a list of items affected by the storm of items that need to go through insurance*
 - Looking for *lists of items* from:
 - Tad – anything pool related / heaters / filters / lawnmowers / golf cart, etc
 - Courtney/Rob – walkthrough was done with Putnam; they will eyeball quote once received to confirm everything is captured. (In progress)
 - Joan/Brian – please provide a list of items with associated quotes from the vendor & pictures if not included in quotes
 - Update: Confirm paddle damage is heaters only?
 - Heater quote already submitted to insurance
- *Lastly, please send me any & all quotes/receipts including those for remediation to submit to insurance for reimbursement.*
- Snack Bar
 - Planning to get survey out shortly

General Information:

Unfinished Business

- President resurrected the previous discussion on forming committee to continue research on Director of Racquets and suggested what that could look like. The committee would essentially be tasked with doing the research, making a recommendation and presenting back to the 2022 Board.
- Safety Chair passed out deck on Board Structure as it relates to bylaws; purpose is to review the bylaws that affect the construct of the Board.
- Conversations surrounding this topic will begin the week of 10/21; to be held outside of Board meetings
- Goal is to provide feedback at the November board meeting

New Business

- Nominating Committee
 - Ten nominations received thus far
 - Head of Nominating Committee reminded Board that nominations are for individuals to join the Board for the “betterment of the Club as a whole.” Nominating committee is responsible for helping select Individuals to be brought up to the Board; not a specific position.
- Entered Executive Session at approximately 9:27pm. Minutes were not taken during this Executive Session
- Vice President motioned to come out of EC session. The motion was seconded by the House and Grounds Chair and unanimously approved



- EC Session ended approximately 9:34pm

Treasurer motioned to adjourn board meeting. The motion was seconded by Vice President.

The board meeting adjourned at 9:36pm EST

Next regular board meeting scheduled for November 16th at 7:30pm