

## **Middlesex Club Board Minutes –May 12, 2021**

*8:00-9:18pm EST in person at the MSX Club and via Zoom Call*

### Directors Attending (15)

1. Sean McCarthy
2. Lisa Cruikshank
3. Jason Perez
4. Ruby Huang
5. Gerrit Veeder
6. Jay Baum
7. Joan Carlo
8. Kim O'Brien
9. Courtney Darby
10. Robert Steeves
11. Katie Briggs
12. Sallie Schmidt
13. Thomas Benevento
14. Bea Repking
15. Lindsay Warnke

### Directors Not Attending (0)

### Non-Board Officers Attending (2)

1. Camp-Rachel Constas
2. Aquatics-Jodie Scozzafava

### Non-Board Officers Not Attending (1)

1. Tennis-Shannon Fitzgerald

General Counsel ("GC"): Andrew Reardon in attendance

Management: Tad Keating in attendance

**Minutes:** Approved April 7 board zoom minutes and April 27 Executive Committee minutes

### **President's Notes**

- Thank everyone for work to get club ready to open for season and tennis courts to be opened on May 14<sup>th</sup>
- Reminder to submit budgets for all social event to Treasurer
- Will be meeting with all department heads

### **Treasurer's Report:**

- Reviewed balance sheet and P&L highlights
- Another reminder to submit budgets for all social event to Treasurer
- Accounts receivables in good shape, nothing of concern

- Reviewed check request process. Any expense over \$300 should be sent to Treasurer and Bookkeeper
- Reminder to send all employment letters to Treasurer and Bookkeeper

**Manager's Report:**

- Winter cleanup completed. Reviewed scope.
- Staff 99.9% confirmed
- Keg to be moved to tennis area

**General Counsel:**

- None

**Committee Reports:**

House and Grounds

- Purchased new volleyball net
- Recapped club reopening projects in tennis area, parking lot, landscaping
- Spring maintenance is on-going

Communications/IT

- Each group gets one email – individual names will not be listed

Membership

- No issues with initiation fee increase from waitlist members
- Current Waitlist : 66, In 30 Day Wait Period : 4, total : 70

Tennis

- May 14 first tennis social
- May 15 5-6:30pm Board + Spouses and New Member event to meet and interact with Tennis Director and his staff
- Safety committee approved request for touchless water machine
- Members are permitted to bring one guest, same policy as paddle tennis

Aquatics

- Securing coaches and volunteers
- Looking forward to the season to get underway

Camp

- Registrations on-going. Managing around cancellations and backfilling with members on waitlist

Paddle

- Looking into getting ball receptacle for tournament/junior use
- Looking into recycling bin by paddle courts for bottles
- Will send out email regarding paddle pro search process (committee, search, selection)
- Put sticker with reminder to turn off lights after last play
- Latest hour of play still being determined

#### Safety

- Playground service and certification scheduled for May 13<sup>th</sup>
- Continue to work with Safety Committee members and department heads to finalize protocols
- Phased opening of clubhouse TBD based on changing COVID protocols
- Continue to explore background check and safe sport certification

#### Strategic Planning

- Discussed sending survey to 2 emails per household
- Will be sending survey out to board members who volunteered to review

#### **General Information:**

##### Unfinished Business

- Safety Committee confirmed Family Fun night email invite may go out
- Safety Committee confirmed no reservations system will be in place this season
- Safety Committee confirmed contact tracing protocols will be enforced through automated system
- Safety Committee confirmed pool furniture will be set up with social distancing at the beginning of each day
- House and Grounds informed additional pool furniture ordered this season will arrive in June 2021

##### New Business

- Discussed need to put together comprehensive budget for all social events and determine how much the club should be subsidizing social events
- Secretary motioned for the club to subsidize no more than \$25,000 per year for social events. The motion was seconded by the Vice President and unanimously approved. Motion was passed.
- We have increased the number of August membership offers over the past several years from 10 to 15 to now 20. Membership chair noted she will secure up to 20 families for August membership this year.

Tennis chair motioned for the board meeting to adjourn. The motion was seconded by the Vice President and unanimously approved. Motion was passed.

The board meeting adjourned at 9:18pm EST.

Next regular board meeting scheduled for June 15th.