

## **Middlesex Club Board Minutes –April 7, 2021**

*7:30-10:43pm EST via Zoom Call*

### Directors Attending (14)

1. Sean McCarthy
2. Lisa Cruikshank
3. Jason Perez
4. Ruby Huang
5. Gerrit Veeder
6. Jay Baum
7. Joan Carlo
8. Kim O'Brien
9. Courtney Darby
10. Robert Steeves
11. Katie Briggs
12. Sallie Schmidt
13. Thomas Benevento
14. Bea Repking

### Directors Not Attending (1)

1. Lindsay Warnke

### Non-Board Officers Attending (2)

1. Camp-Rachel Constas
2. Tennis-Shannon Fitzgerald

### Non-Board Officers Not Attending (1)

1. Aquatics-Jodie Scozzafava

General Counsel ("GC"): Andrew Reardon not in attendance

Management: Tad Keating in attendance

**Minutes:** Approved March 10, 2021 minutes

### **President's Notes**

- Thank everyone for work to get club ready to open for season
- Appreciate notes board directors circulates prior to call. Highlights will be summarized for call and meetings
- All contracts need to be sent to President who will direct to GC for review
- Asked for someone to volunteer to chair July 4<sup>th</sup> and August Family Fun Night events

### **Treasurer's Report:**

- Followed up to send any requested changes to the budget to Treasurer
- No significant changes to P&L

- Continued high participation from membership on paddle and camp activities

#### **Manager's Report:**

- 90+% of staff hired
- Getting tennis courts ready to open
- Cleaned parking lot; prepping for painting speedbumps/curbs, restriping, etc.

#### **General Counsel:**

- N/A

#### **Committee Reports:**

##### House and Grounds

- Acknowledged/thanked Manager for work in maintenance
- Purchased additional pool furniture and replacements for both the damaged planter/bench at tennis pavilion
- Plan to install new solar lights on walkway from tennis courts to the parking lot

##### Communications/IT

- Club wide emails for all board members and selected employees underway
- Migration from Optonline account to Outlook will occur
- Comms will assist to help with forwarding options as requested.
- Once available, new emails should be used for communications and marketing materials

##### Membership

- President recapped Membership Chair's update provided in advance of call due to her absence
- Current Waitlist : 58, In 30 Day Wait Period : 7, total : 65

##### Tennis

- May 15 5-6:30pm Board + Spouses event to meet and interact with Tennis Director and his staff

##### Aquatics

- Still looking for water polo coach
- Coach Somma requested specific time slots for dive practice in the afternoon that may interact during high traffic times
- Feedback is keep dive practice before 2pm to reduce disruption to general membership; however aquatic directors will negotiate best outcome

##### Camp

- Authentic Athlete provided sample for masks to be worn by camp staff. Will consider ordering more to make available for general purchase

- Discussed possible app or notification method to send camp attendee parents notices (e.g. dismissal notices, weather issues, updates)
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#### Paddle

- Various spring clinics for women, men, juniors available
- Great turn out for end of season Women's Events (Member/Member on 3/21 and Round Robin 3/25) and Men's Event (Member/Member on 4/3)
- Women's and Men's spring paddle leagues started
- 2021 Rous/Adams Mixed Member/Member Tournament with play at various local clubs

#### Safety

- Safety Chair requested that each Committee Chair define Contact Tracing Protocols for each of their respective MSX activity and provide feedback. This is needed to complete the safety documents and meeting

#### Strategic Planning

- Working on finalizing membership survey to seek feedback on club improvements. Last survey completed early 2020.

#### **General Information:**

##### Unfinished Business

- None

##### New Business

- Discussed potential changes in dues and initiation fees
  - Membership dues have stayed the same since 2016. Board requested more information to support any increase
  - Initiation fees have stayed the same since 2014.
  - Non-resident fees have stayed the same since 2010
- Vice President motioned for the initiation fee to increase from \$8k to \$9k effective July 1st. The motion was seconded by the Secretary and unanimously approved. Motion was passed.
- Vice President motioned for the non-resident fee to increase from \$400 to \$500 effective immediately. The motion was seconded by the Secretary. 11 directors voted in favor and 3 directors opposed. Motion was passed.
- Discussed 2021 budget
  - Tennis requested a \$9.6K increase in their expenses year over year, comprising of new/increased expenses related to: \$6.5K tennis events, \$2.5K college pros, \$200 pictures/college pros, \$400 host families

- Tennis Chair motioned to add \$9.6K in expenses related to tennis. The motion was seconded by the House and Grounds Chair and unanimously approved. Motion was passed.
- All other committees reported minimal changes to their budget versus last year and therefore no additional motions were presented for vote.
- Discussed topic of accounts receivables and collection of overdue balances
  - Treasurer indicated our by-law states that if a member owes more than 20% of the bond, the member may lose access to the club
  - Discussed process for notification, warnings, etc

Entered Executive Session at approximately 9:13pm and concluded at approximately 10:41pm. Shannon Fitzgerald was asked to stay on the Executive Session. Minutes were not taken during this Executive Session.

No other discussion topics were covered so the non-board officer and manager were not required to rejoin the zoom.

The board meeting adjourned at 10:43pm EST.

Next regular board meeting scheduled for May 12<sup>th</sup>.