

Middlesex Club Board Minutes –March 10, 2021

7:30-10:18pm EST via Zoom Call

Directors Attending (14)

1. Sean McCarthy
2. Lisa Cruikshank
3. Jason Perez
4. Ruby Huang
5. Gerrit Veeder
6. Jay Baum
7. Joan Carlo
8. Kim O'Brien
9. Courtney Darby
10. Robert Steeves
11. Katie Briggs
12. Lindsay Warnke
13. Sallie Schmidt
14. Thomas Benevento

Directors Not Attending (1)

1. Bea Repking

Non-Board Officers Attending (2)

1. Tennis-Shannon Fitzgerald
2. Camp-Rachel Constas

Non-Board Officers Not Attending (1)

1. Aquatics-Jodie Scozzafava

General Counsel ("GC"): Andrew Reardon in attendance

Management: Tad Keating in attendance

Minutes: Approved February 10, 2021 minutes

President's Notes

- Board members are/should continue to be advocates of our safety rules
- Will try to schedule next board meeting in person, zoom option available for anyone not able to meet in-person
- Will try to plan an event for board members

Treasurer's Report:

- Shared highlights from budget, formed with input from board members/committees. Will seek to ratify budget at the April board meeting

- Total Income was up 10%, attributable to 78% YOY increase in initiation fees and 4% increase in program revenues. Increase in paddle revenue offset by a drop in camp revenues
- Expense increases due to pro-service costs, snow removal, COVID related expenses
- Bank accounts updated to replace outgoing board directors with incoming board directors on Authorized Signatory list

Manager's Report:

- 90-95% staff returning from last season

General Counsel:

- Will research logistics to formalize time when paddle play needs to conclude

Committee Reports:

House and Grounds

- Working on spring maintenance plan with property manager
- Reviewed multiple projects where scope and pricing will need to be finalized and prioritized, including but not limited to:
 - Parking lot light options
 - Finalizing count and order for outdoor furniture to bring club to full capacity (including chaises, high top tables)
 - Tennis wall repair project and pricing
 - Tennis post work in fall
 - Paddle screens
 - Paddle court power-wash, resurface, paint
- Will not be moving forward with fire pit this year

Strategic Planning

- Kick off meeting was held and many great ideas put forward.
- Kick off conference call discussion included:
 - Group's Mission
 - Review of H&G Reserve Study
 - High level review of previous membership survey
 - Traditional and creative fundraising ideas
- Next call scheduled on 3/16/21

Communications/IT

- Working on club based emails for each committee area
- Pricing out Wifi upgrades for the club
- Working on membership directory (will exclude programmatic and other detailed club info in the directory and refer members to go to website for that information)
- Omnify is ready for pool registration this summer, if needed

Membership

- Current Waitlist : 52, In 30 Day Wait Period : 7, total : 59

Social

1. Review proposed Summer 2021 social calendar events
2. No social chair this year. All board members to chair events. Please sign up and collaborate with volunteers and staff to plan each event
3. Will follow CT guidelines and adjust calendar and protocols as they are updated

Tennis

- Planning Spring events and 2021 programming
- Junior team registration underway
- Collaborating with house/grounds, paddle, safety, camp, swim, communications chairs on various programs and communications.

Aquatics

- Working with coaching staff and contract, schedules
- Waiting on guidelines on FCSL, expected by May
- Working on registration to be launched by April

Camp

- Registration was launched. High interest, all spots nearly filled within days of registration
- 6 weeks of camp begin on Monday, June 21 – Possible to add a week 7
- Thanked everybody for suggestion on camp counselors
- Continue to work with Safety Committee to ensure adherence to safety protocols

Paddle

- High response rate for paddle survey so far. ~60 received within first few days of sending email
- New season starting. For Men's, there will be an extended FCPTL season (Monday and/or Tuesday nights) and for the Women's there will be Paddleplayer.com (Wednesday evenings from 4/21-6/23).
- New clinics added for Women and Juniors
- Men's Thursday Scrambles and Saturday clinics will wrap up in next couple of weeks
- Opened up the guest policy to allow guests at all times now
- Last Scramble for women on 3/16 - A St. Patty's Day O'Scramble, high interest, filled up immediately
- Added more teams to Women's MM on Sunday 3/21. Courts are at MSX, Wee Burn and Stamford Yacht with A, B and C flights
- Women are planning a team end of season round robin on 3/26

Safety

- Safety committee developed and reviewed two draft documents

- **2021 Covid Policy** – includes preventative measures, action plans, contact tracing protocols
- **2021 Covid Policy Overview** – summarizes 2021 COVID policy to be used by members as a quick reference
- Safety Chair requested that each Committee Chair define Contact Tracing Protocols for each of their respective MSX activity and provide feedback
- Safety Chair will seek to make a motion to approve COVID protocols at a later time once they are finalized
- Safety Chair to host a meeting (Zoom, in-person, or both) that introduces the 2021 COVID policy and provides members the opportunity to ask questions, to be scheduled in April/coordinate with Activity Kick-Off meeting
- Working on playground maintenance and inspection

General Information:

Unfinished Business

- President met with Meghan Muldoon. She declined the opportunity to stay on the board as a non-voting member.

New Business

- Potential increase in initiation fee for new members, any changes will be communicated to people on waitlist and effective as of July 1st membership. Once increased initiation fee is approved, the applications will need to be updated.
- House and Grounds Chair motioned for purchasing up to 50 lounge chairs for 2021 season. The motion was seconded and unanimously approved. Motion was passed.
- House and Grounds Chair motioned for repairing the tennis wall for a budget not to exceed \$10K. The motion was seconded and unanimously approved. Motion was passed.
- House and Grounds Chair motioned for spending approximately \$11.4k toward season start-up work on landscaping/maintenance. The motion was seconded and unanimously approved. Motion was passed.
- Tennis chair motioned for repairing 4 posts in the fall. The motion was seconded and unanimously approved. Motion was passed.
- Paddle Chair motioned for paddle screens to be installed as soon as possible for a budget not to exceed \$3k. The motion was seconded and unanimously approved. Motion was passed.

Entered Executive Session at approximately 9:25pm and concluded at approximately 10:17pm. Shannon Fitzgerald and Andrew Reardon were asked to stay on the Executive Session. Minutes were not taken during this Executive Session.

No other discussion topics were covered so the the non-board officer and manager were not required to rejoin the zoom.

The board meeting adjourned at 10:18pm EST