

Middlesex Club Board Minutes – June 10, 2020
(Zoom Call due to Covid-19)

Directors attending (15): Sean McCarthy; Lisa Cruikshank; Jay Baum; Justin Byczek; Katie Briggs; Rob Steeves; Kim Adams; Rosemary Jordan; Courtney Darby; Alison Firgeleski; Kim O'Brien; Lindsay Warnke; Sallie Schmidt; Thomas Cerussi; Gerrit Veeder;

Directors Not Attending (0)

General Counsel: Andrew Reardon

Management: Tad Keating in attendance

Minutes: Approved the May 13, 2020

Presidents Notes:

- Thank you to everyone for all your effort and time to help get the club ready to open for June 17th. We couldn't have done it without everyone's efforts.
- Tennis guidelines last month and has been running smoothly as the first offering to the club. We have modified and updated tennis guidelines as we see fit following CT guidelines.
- Please update email to the msxpresident@gmail.com so all MSX president emails go to this account.
- July meeting is set for July 8 and we would like to have a meeting in person outside the clubhouse assuming all is clear with COVID and Board is comfortable coming in person.

Treasurer's Report:

- Some still remaining sub-contracts who is returning from general staff to get system set up for pay periods/new staff paperwork needed.
- Getting a lot of requests for credit backs for camp and waiting to see if they can issue credits for future use but may need to issue back credit vs future.
- Few requests for changes for POS system so let Lisa know if have any changes for Spring 2020 pricing.
- Finalized the snack bar last Friday and went into Toast and will go into system Friday. Still not issuing permit and working on contingency plan which is to still order under app and it would go to Village Table and be delivered hourly. This would be a plan until the snack bar is opened at club.
- Reviewing internally for an insurance plan the club should be covered under. and got a quote for \$1500 a year. This will have a lot of protection with COVID concerns and will be good to have since companies are requiring it.
- Programs down due to the delayed start but hopefully by end of June should have the rest of registrations in system which will help with numbers.

Manager's Report:

- Asked why club hadn't been given Snack Bar permit from town.
- All member account have now been credited for camp refunds.
- Mindy from town was inspecting pool on Monday and hoping she can inspect snack bar at the same time.
- Pool inspected Monday at 1:30 repairs being finished on Friday.
- Tree removed that fell on Court 8 so all set
- Updated Sallie on grounds and need to go over with Safety Committee where chairs and pods go for opening on June 17th.
- Club will be ready for the opening on the 17th.

Legal Council:

- Reviewing guidelines to open and want to set up hotlines for employees if members are not adhering to the guidelines.
- Our ability to be flexible is not possible since following CT guidelines.
- Need to do background checks and those who interact with kids and have coaches certified and do background checks if haven't already.
- Background check and certification is fast, back in 3 days and all coaches connected with kids need to have this completed.
- 9 swim coaches and 30-40 Lifeguards/House and Grounds/Office Staff
- 5 tennis should already have this completed.

Committee Reports:

Strategic Planning Committee

- Meetings are currently on hold but thinking that in a month Strategic Committee could reconveign to discuss future plans for the club which seems hard to discuss right now. A lot of the projects are big picture plans and can hopefully be discussed during these times.

House and Grounds

- New pool furniture is in and Tad and staff are unpacking.
- Tennis screens came in and Tad and staff put them up- thank you.
- Clubhouse bathroom coming along nicely but slightly delayed since we changed to a touchless faucet.
- Working with new vendor on cleaning supplies.
- What are we doing about tennis pavilion and how many tables and chairs can we put out?
- People have taken some of the old pool furniture and wanted to see if this is fine. Board confirmed it is not to be taken and Tad moved to side of paddle courts until we know what we may need and will donate the rest.

IT/Communications

- Implementing new snack bar Toast and will only be able to use the app. Will do some data testing to make sure all set for opening.
- Implementing Omnify for swim and reserving 25 family spots for the pool.
- No paper menus only ordering thru the app and kids can have the app on their phone using their same user name and password which is also the same for Omnify.
- Will send an email with access for everyone to try and give feedback.
- E handbook will go online this week.
- If anyone didn't see the CAD drawing for the layout when the pool openings, please email and will resend.

Membership

- Taking a long time to fill spots for July resignations since we have 9 spots and have gone down the waitlist 13 spots to fill 9 open spots, maybe more.
- Current waitlist 38, waiting on checks for deferrals 2, within 30 day wait period 3—total waitlist 43
- Positive note is that membership is receiving a lot of calls for people interested in joining MSX.
- At this point want to offer full time members the full club usage then we may offer to August members a limited use.
- Want full time members to get the time at the club since limited use due to COVID
- Once August memberships are wrapped up, membership will begin working on an online membership brochure. If people are interested in membership this could be an effective and user-friendly marketing tool.

Tennis

- Busy time and happy to have 115 kids out every day.
- It will take a toll on the staff since it used to be 3 hours a day for junior clinics and are now 5 hours with 7 pros since only 4 to a court.
- Tennis has been very vibrant and more people out on the courts this year compared to last year. Great to see everyone out on the courts.

Aquatics

- 104 kids registered for swim and dive and last year was 120 which included water polo.
- Working on developing practice schedule for both swim and dive in accordance with USA Swimming guidelines.
- Good to see numbers up and older kids getting involved. Parents are happy to have something for their kids to do.
- Schedule jam packed and using pool to the max, practice starts June 22.

- Can't offer swim lesson to younger kids, to hands on and considered too risky. No lessons for kids under 5 and looking to offer more stroke development lessons for kids over 5 to take the place.
- Everything looks good on the pool front and staff is in place and ready.
- Attached is guidelines for general pool use based on Phase 2 state guidelines. We also included a visual on how the 24 pods will be arranged.
- During swim lessons parents will not be allowed on the pool deck this summer but they could bring their own chairs and wait on the field or go back to car.

Camp

- Not much to report as everyone knows camp was cancelled.
- Refunds are showing up on the statements which is making people happy.
- Not much negative feedback which was good, most parents expected it might happen given the situation.
- Working with Jessica for next year and she is excited to be coming back.

Paddle

- TY on reacting quickly to make a last minute change to open the paddle courts and offer it to membership.
- As far as the paddle guidelines, we didn't get any negative feedback or have any issues with doors being left open and staying on the same side. What is hard is the balls and everyone using their own paddle balls. We need to be aware we have set all the guidelines and if members choose to handle it differently they may do so.
- This past year we had 9 winter members and 4 have moved on to full time members. Would like to offer the other winter members (paddle only) to be able to use the paddle courts with other members thru the summer since they didn't get to use it for their full month of Winter. Board agreed with this suggestion.
- Paddle revenue will be down based on 5 members who resigned and 4 Winter members who moved to full time members and the waitlist is small. Doesn't anticipate the same level of winter membership when that comes around.
- Estimate around \$4-5K coming off the paddle revenue from last year.
- Working again on getting the green screens for back of paddle courts quote since that was tabled in March.

Social

- Nothing to report on the social front. We are still in a holding pattern waiting to see what regulations we will have to follow when pool opens.
- Looking at offering something for July 4 weekend and doing it at each shift so equal for all people and keeps within guidelines.

- Considering offering the music on days since not a big expense and another idea is a potential movie night under the guidelines if we can make it work.

General Information:

Unfinished Business from 2019: No unfinished business

New Business-

- Membership would like to move from 2 to 4 sponsorships a year. This will be a good opportunity to bring in more people. Motion was made to increase from 2 to 4 which was seconded and approved.
- Gerrit will update handbook and By-Laws.
- Aquatics- talked with a lot of clubs, pool chairs and read articles to get feedback and come up with an opening plan. State guidelines seemed vague and these are guidelines to open with and can be loosened as needed. Will have new signage for rules. Anything that is open day of can register and it will not take from their 4 spots that week. No kids can go with other families and kids 15 and older can take a family spot and be at the pool without an adult. We will be keeping the shift 6:30-8:30 this year and Andrew will confirm if a problem keeping the club open until 8:30. Kim's motioned to change age of kids from 17 to 15 to stay alone at club which was seconded and approved.
- Tennis -asking for the ability to play in Interclub 3 Divisions A, B, C can we approve to do Interclub and have guests play matches at our Club and will need to open the bathrooms. Sean will talk to Tad about having someone clean the bathroom on a regular basis. If we do this for Women's then need to approve for Men's match play and paddle. Motion was made to approve league play which was seconded and approved.
- Proposal was made to approve \$\$ for the Tennis Director to help offset additional hours/cost that has been incurred due to the new COVID tennis guidelines and restrictions and keeping the junior courts specifically 4 to a court and needing to add more pros and additional teaching hours that was not planned. Board voted and 7 approved/7 opposed and 1 abstained. This was not approved at this point under this format and needs to be reworked with more discussion and explanation at the July meeting.

Executive Session – no executive session

Next Board Meeting: July 8, 2020 at 7:30 (MSX Outside Clubhouse)