

Middlesex Club Board Minutes – April 15, 2020
(Zoom Call due to Covid-19)

Directors attending (16): Sean McCarthy; Lisa Cruikshank; Jay Baum; Justin Byczek; Katie Briggs; Rob Steeves; Kim Adams; Rosemary Jordan; Courtney Darby; Alison Firgeleski; Kim O'Brien; Lindsay Warnke; Sallie Schmidt; Thomas Cerussi; Gerrit Veeder; Meghan Muldoon

Directors Not Attending (0)

General Counsel: Andrew Reardon

Management: Tad Keating in attendance

Minutes: Approved the March 18, 2020

Presidents Notes:

- These are unrepresented times- need to figure out best time to open with safety first for families.
- Spoke to Frank Gallagher- President of WeeBurn and will be placed on group chat with local clubs to share what clubs are doing and plans making to open so represented as a group. Board will ideally make the decision with other clubs.
- Each chair to come up with a plan for a staggered opening approach by planning out and be ready for whichever option we will need to do.
- Have received comments from members asking about any sort of economic reimbursements.

Manager's Report:

- Progressing along getting club ready to open as normal for Memorial Weekend.
- Sweeping Courts and Cutting Grass and Parking lots strips are painted and patio is weeded.
- 95% of staff is returning which is great.
- Proceeding as Memorial for pool opening and possibly sooner for tennis if possible.

Treasurer's Report:

- Sent out notes with reports today.
- Staff contracts getting finalized and added language regarding Covid-19 and delayed openings.
- Working with Laura on menu and prices
- Worked with Marie and she is up to date on Toast program which is a lot easier on the backend.

- We got the upfront cost eliminated for the Toast install due to Covid and just have the monthly cost which is a nice savings to the club.

Committee Reports:

Strategic Planning Committee

- Not much update with the committee since busy with other things at home/work.
- Looking to pivot if we are giving up any type of reimbursement

House and Grounds

- Seasons Too furniture is ordered- the factory is in NT and everything is shut down. They are hoping to open May 1 and furniture would be ready for June 1.
- Miguel is starting the bathroom in the clubhouse next week and plans to be finished by May 15.
- We are ordering new tennis screens but want Putnam to come out and confirm measurements.
- Walked thru with Lester and will not do painting inside the tennis clubhouse and bathrooms to save money this year.
- Working on getting a quote to fix slates walkway just the bad ones. To fix all the slate it was \$3000.00

IT/Communications

- Excited about Toast change to POS- this will give opportunities to mitigate issues with receipts and order food in advance.
- CMIT- getting computers up and running and operating on opening on time and being ready.
- Thinking about going paperless for handbook this summer- as of last week can still print handbook if we want to.
- Could also PDF handbook on computer so people can print it they wanted to. Cost is about \$600 to print 300 handbooks- Board decided to not print for this summer and put list on the website behind firewall.

Membership

Tennis

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Aquatics

Camp

Paddle

Social

General Information:

Unfinished Business from 2019:

New Business-

Executive Session

Next Board Meeting: May 13, 2020 at 7:30 Zoom Call