

Middlesex Club Board Minutes – January 27, 2020

Directors attending (14): Sean McCarthy; Lisa Cruikshank; Jay Baum; Justin Byczek; Katie Briggs; Rob Steeves; Kim Adams; Rosemary Jordan; Courtney Darby; Alison Firgeleski; Gerrit Veeder; Kim O'Brien; Lindsay Warnke; Sallie Schmidt

Directors Not Attending (0) Member at Large- need to elect

General Counsel: need to elect

Management: Tad Keating in attendance

Minutes: Approved the December 9, 2019

Presidents Notes:

- Motion was made by a Board member for Sean to be incoming President which was approved.
- Motion also made for VP, Treasurer and Secretary all approved as well as to elect General Council.
- Introduction of Board members new and old
- Reviewed expectations for Board Members, how we run meetings and what are Executive Sessions.
- Board meetings will be Mondays and Wednesdays and next meeting is scheduled for Wednesday, February 12 at 7:30pm.
- New Committee Heads
 - House and Grounds- Sallie Schmidt
 - Communications/IT- Gerrit Veeder
 - Membership- Lindsay Warnke
 - Aquatics- Kim Adams and Kim O'Brien
 - Paddle- Jay Baum
 - Social- Alison Firgeleski
 - Camp- Katie Briggs
 - Tennis- Courtney Darby, Rob Steeves, Shannon Fitzgerald
- Each committee needs to write up job description and have it for the February meeting.
- Executive committee is made up of 3 people from the Board who can make prompt decisions between meetings if necessary
- Formalize Strategic Planning Committee which Justin is heading up and is comprised of 5-7 committee members that will review the House and Grounds survey and come up with a short and long term plan for the club.

- Spending Process was discussed and asked each group to review their last year budget and update for this year and meet with Sean and Lisa to get approval and then bring to the Board.

Manager's Report:

- All is going well at club
- When it snows working hard to quickly clear the snow from the parking lot and paddle courts.

Treasurer's Report:

- Refer to Annual Meeting notes for details about last year
- Taxes were filed last week and haven't received IRS approval but signed off and accepted.
- Accountant cut costs for this year since it was discussed they were looking at other companies.
- Getting ready for the new season and finalizing contracts.
- If we are using any new vendors let Lisa know so she can get their paperwork i.e. Food truck etc.

Committee Reports:

House and Grounds

- Sallie Schmidt will be updated on her new position and meet with a few of the Board Members to discuss pool furniture and Clubhouse bathroom remodel and will bring any updated information to the February meeting.

Communications

- Sending out new Club survey mid February that takes 15-20 minutes to fill out and encouraging everyone to fill it out

Membership

- Current wait list is at 42, with 2 new applications within their 30 day wait period. Total in hand is 44.
- Focus for 2020 is to continue to recruit new members and grow the waitlist.

Tennis

- Starting the interview process for new tennis coaches- Ilya and Gigi are confirmed that they will be coming back.
- Meeting with Tennis committee to discuss last year's program and what we can do to improve upon it.
- Looking at ways to offer pickleball since we have received requests from members to offer it.

Aquatics

- 2020 updating water polo equipment- got a great off-season rate so they have already been purchased.
- Aquatics relies a lot on volunteers to help make the program successful and they are having difficulty getting the volunteers to sign up- looking for ideas to help get more volunteers.

Camp

- Summer Camp Week 1 to start June 17. NOTE** If DPS has 1 more snow day, week 1 will start the following week- June 22.
- Sarah's contract is almost ready.
- We are currently working on booking activities, recruiting counselors and updating website.
- Emmett will be returning as a counselor but Jeffery, Shannon and Ella will not be returning.
- Registration will be open online soon.

Paddle

- Paddle season has been very successful so far.
- 1st Fridays are going well and the last one is coming up in February
- Winter league season coming to an end.
- Men's Member/Member is March 21
- Ladies Member/Guest is March 28
- Mixed Doubles Member/Member will be in April.

Social

- Social is looking for a replacement for next year. Ideally, they want someone to start this summer to work alongside Alison and help with planning events which will make the transition smooth.
- Working on social calendar dates and will have them at next meeting in Feb.

General Information:

- **Unfinished Business from 2019:**
- Pool/ Deck Furniture_– received quote for new chairs and tables and brought samples to meeting- will finalize updated plan at Feb meeting.
- Bathroom Remodel for the Clubhouse- getting quotes and will bring to next meeting to further discuss
- **New Business_** election of Executive Board which was approved- Sean McCarthy, Lisa Cruikshank and Justin Byczek
- Motion made to recommend Thomas Cerussi as Member at Large- motion was seconded and approved for Thomas Cerussi as Member at Large.
- Executive Session 8:35-8:40

Next Board Meeting: Wednesday, February 12 at 7:30pm